

**Job Title: Speech Language Pathologist Assistant**  
**Reports to: Julie Martin – Executive Program Director**

**Job Description:** Provide speech and language services and appropriate intervention services to clients under the direction of a licensed supervisor. Assess therapy programs and provide therapy to individual clients and support therapy in groups of clients. Provide behavioral management, and supervision/support in the therapy environment.

#### **DUTIES AND RESPONSIBILITIES**

- Plan and provide appropriate individual and group therapy to students consistent with speech/language goals under the direction of the licensed supervisor.
- Must be willing to participate in Early Intervention therapy in the home setting.
- Compile, maintain, and file all reports, records, and other documents required.
- Administer routine tests as directed by supervisor when the licensed supervisor has assured proper training and administration of such tests.
- Assist speech language pathologist and board behavior therapist with the implementation of therapy programs.
- Observe and manage behavior of clients according to approved procedures.
- Assist in maintaining order and safety among the clients in the therapy environment.
- Implement behavior management techniques as instructed by the speech and/or behavior therapist.
- Maintain and assemble instructional materials (including lesson plans and behavior plans and behaviors support) as instructed by speech language pathologist and/or behavior therapist.
- Implement ABA (Applied Behavioral Analysis) programs as prescribed by behavior therapist following exact procedures and sequencing of plans.
- Assist the behavior therapist by observing, recording, and charting client's progress participating in ABA programs.
- Assist with activities of group therapy programs.
- Strictly adhere to confidentiality requirements regarding all matters pertaining to clients, parents, parent communications, and or therapy activities.
- Assist other personnel, with related tasks, as may be required for the purpose of supporting them in the completion of their work activities and for the enhancement of daily operations of the therapy center.
- Attend and participate in staff meetings and training provided at center to increase professional knowledge.

#### **REQUIRED EDUCATION/EXPERIENCE**

1. Valid Illinois License as a speech-language pathology assistant granted by the Illinois Department of Professional Regulation for Speech-Language Pathology and Audiology.
2. Associates Degree in speech-language pathology from an accredited college or university
3. Excellent communication and writing skills.
4. Consulting skills.
5. Ability to interact in a positive and collegial manner with fellow staff members and families and clients.
6. Flexibility and dependability.
7. Organizational skills.
8. Behavior management skills.
9. High degree of interest in working with students with autism.

*Competitive salary and benefits package*